



WnDC Public Board Minutes

Present

John Markham (JM) (Chair)

John Weir (JW) (Vice Chair)

Cllr. Joy Capstick (JC)

Cllr. Richard Church (RC)

Cllr. Mary Clarke (MC)

Cllr. Tim Hadland (TH)

Cllr. Chris Millar (CM)

Deirdre Newham

In attendance:

Peter Mawson (PM) Chief Executive

Roger Mendonca (RM) – Deputy Chief Executive & Chief Operating Officer

Ann Battom (AB) - Head of Finance & Resources

Adrian Arnold (AA) - Director of Planning Services

Chris Garden (CG) – Director of Regeneration and Development

Gillian Rutherford (GR) – Head of Human Resources

Rhea Keehn (RK) – Governance, Policy & Communications Officer

Gail Mathers (GM) – Secretary to the Board

Charles Amies (CA) – Homes and Communities Agency (HCA)

Paper Reference: 2011-06-03-01

Minutes from Board Meeting held at the

iCon Environmental Innovation Centre
Eastern Way, Daventry, NN11 0QB

2.00 pm

20 September 2011

Paper reference	Minutes	Action
n/a	The Chairman welcomed Cllr. Mary Clarke and Cllr. Tim Hadland to their first WNDK Board meeting.	
1. n/a	<p>Apologies</p> <p>Apologies were received from Cllr. Jim Harker and Tim Coburn</p>	
2. n/a	<p>Declaration of Interests</p> <ul style="list-style-type: none"> • JM declared a personal non-prejudicial interest as a NEP Board member. • CM declared a personal non-prejudicial interest as Leader of Daventry District Council and Chairman of the Joint Strategic Planning Committee. • RC declared a personal non-prejudicial interest as member of the Joint Strategic Planning Committee. • DN declared a personal non-prejudicial interest on agenda items relating to the University of Northampton. • MC declared a personal non-prejudicial interest as Leader of South Northamptonshire Council as a member of the Joint Strategic Planning Committee. • TH declared a personal non-prejudicial interest as a member of the Joint Strategic Planning Committee. 	
3. Paper Ref. 2011-05-03-01	<p>Minutes</p> <p>IT WAS RESOLVED THAT:</p> <p>The minutes are approved as a true and accurate record of the meeting held on 5 July 2011.</p>	
4. n/a	Matters arising – None.	
5. Paper Ref. 2011-05-05-01	<p>Chief Executive's Report</p> <p>PM introduced the report. In discussion the following points were made:</p> <p>Business update</p> <p>5.1 Sir Bob Kerslake (Permanent Secretary at CLG) visited WNDK on 19 August and met with the Chairman and</p>	

	<p>officers, and local authority partners. This was a good opportunity to strengthen and reinforce the case for public investment in the area. Following the visit Sir Bob Kerslake expressed his support for the continued regeneration of Northampton and was impressed with the progress we have made to date.</p> <p>5.2 It has been an exciting period for Northampton's Waterside. The Northampton Area Planning Committee approved an application for an important new road in the area, enabling major commercial and residential development on the Avon, Nunn Mills and Ransome road sites.</p> <p>5.3 Outline plans have been approved for the redevelopment of Castle Station. Funding opportunities are currently being explored. We are waiting on the outcome of a bid submitted to the Government's Regional Growth Fund. A decision is expected towards the end of October.</p> <p>5.4 All these schemes are within Northampton's Waterside Enterprise Zone, establishing long term economic growth in the town.</p> <p>5.5 Applications have recently been approved for a new facility for St Andrew's Healthcare in Northampton. This is an investment of £50m which will secure the creation of around 260 jobs, and further extend the healthcare facilities of this internationally renowned organisation.</p> <p>5.6 The Construction Futures scheme continues to secure jobs and training opportunities for local people on new developments. In July it secured its first long-term apprentices, based at the Pearce Leatherworks housing development in Northampton.</p> <p>5.7 Construction Futures and the iCon Environmental Innovation Centre are both being considered for an East Midlands Construction Business Excellence Award. The iCon has been shortlisted for 'project of the year' recognising its unique design and the potential impact on Daventry's economy.</p>	
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	<p>IT WAS RESOLVED THAT THE BOARD:</p> <ol style="list-style-type: none"> Endorse the progress WNDC is making in respect of the growth and regeneration of Northampton, Daventry and Towcester. 	
<p>6. Paper Ref. 2011-05-06-01 & Paper Ref. 2011-05-06-02</p>	<p>Finance</p> <p>AB introduced the report. In discussion the following points were made:</p> <p>Capital Programme Summary Report</p> <p>6.1 A third claim was submitted by Northampton County Council for works associated with the London Road / Ransome Road junction improvements, totalling £93.544k.</p> <p>6.2 A further claim was submitted for the SNEAP Fit for Market project totalling £65.784k. The funds were drawn down from CLG in the last financial year to pay this claim.</p> <p>Management Report & Accounts</p> <p>6.3 The financial statements for the period under review to 31 August 2011 were presented for information.</p> <p>S106 Report</p> <p>6.4 WNDC has received £5.375m of S106 monies to date of which it has invested a total of £3.083m as at 31 August 2011.</p> <p>6.5 WNDC has a standard protocol which governs the transfer of monies to third parties where those organisations have the responsibility for specific S106 obligations.</p> <p>Corporate Seal</p> <p>6.6 A schedule showing the use of the Corporate Seal since the last meeting was presented.</p> <p>IT WAS RESOLVED THAT THE BOARD:</p> <ol style="list-style-type: none"> Approve the report. Note the use of the Corporate Seal. 	
<p>7. Paper Ref. 2011-05-07-01</p>	<p>Regeneration & Development and Implementation & Delivery</p> <p>CG introduced the report. In discussion the following points were made:</p>	

<p>Paper Ref. 2011-05-07-02</p> <p>Paper Ref. 2011-05-07-03</p>	<p>Northampton Programme</p> <p>7.1 WNDC continues to make progress across all regeneration projects and the report sets the background of the progress in relation to each project.</p> <p>7.2 In particular progress has been made in the delivery of the Grosvenor Centre project.</p> <p>7.3 The Fish Market has been identified for the new bus interchange.</p> <p>7.4 Work on the design for the proposed Innovation Centre is progressing well and a planning application is due for submission in October.</p> <p>IT WAS RESOLVED THAT THE BOARD:</p> <p>1. Endorse the progress that is being made with regard to the five projects.</p> <p>Daventry Regeneration and Planning Overview</p> <p>7.4 This report sets out the progress being made on regeneration and planning projects in Daventry.</p> <p>IT WAS RESOLVED THAT THE BOARD:</p> <p>1. Endorse the progress that is being made on regeneration and planning projects in Daventry.</p> <p>Towcester Regeneration and Planning Overview</p> <p>7.6 Good progress is being made in Towcester and there is a strong partnership of public and community sector bodies driving a comprehensive programme of regeneration.</p> <p>IT WAS RESOLVED THAT THE BOARD:</p> <p>1. Endorse the progress that is being made on regeneration and planning projects in Towcester.</p>	
<p>8. Paper Ref. 2011-05-08-01</p>	<p>Operations</p> <p>RM introduced the report and the following points were made in discussion:</p>	

	<p>Health & Safety</p> <p>8.1 There were no issues reported since the last Board meeting.</p> <p>Planning Committee membership</p> <p>8.2 Following the changes in Board membership, the number of Board members trained to sit on planning committees has reduced by two. Given that the planning powers will be transferring back to the local authorities by 1 April 2012 new Board members will not be asked to train to sit on WNDC planning committees. The existing Board members who are members of the planning committee will be asked to sit on each planning committee until April 2012.</p> <p>8.3 Members to be appointed to the planning committee are as follows:</p> <p>8.3.1 Northampton Area Planning Committee - Deirdre Newham</p> <p>8.3.2 Daventry Area Planning Committee - Cllr. Richard Church (to be appointed as Chair)</p> <p>8.3.3 Towcester Area Planning Committee - John Weir (to be appointed as Chair) Deirdre Newham Cllr. Chris Millar</p> <p>8.4 The Board is asked to APPROVE the above appointments.</p> <p>8.5 There is one vacancy on the Remuneration Committee and one vacancy on the Audit and Risk Committee.</p> <p>8.5.1 It is proposed that these vacancies are filled by Cllr. Jim Harker and Cllr. Tim Hadland respectively.</p> <p>8.6 The Board is asked to APPROVE the above appointments.</p> <p>Transparency / Freedom of Information</p> <p>8.7 WNDC continues to publish spend of over £500 on its website. A further requirement by central government is to report website usage and quality. A survey is currently available on our website for users to complete.</p> <p>Complaints, compliments and comments</p> <p>8.8 As reported at the July 2011 Board meeting a complaint regarding the South Meadow Road application had been</p>	
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	<p>referred to the Local Government Ombudsman (LGO). The investigation is now complete and the LGO has concluded that there was no evidence of maladministration by WNDC. This complaint is now closed.</p> <p>8.9 One complainant with regard to the Belle Baulk development indicated they would refer their complaint to the LGO. WNDC received a report from the LGO on the 19 August 2011 stating it had received a complaint but had decided not to investigate the complaint as there was no evidence of maladministration. This complaint is now closed.</p> <p>Board and Committee dates 2012</p> <p>8.10 The calendar of meetings was attached at Appendices B & C for information. Subject to minor amendments these would be circulated to the Board.</p> <p>IT HAS BEEN RESOLVED THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. Approve the appointments to the Planning, Remuneration and Audit & Risk Committees. 2. Approve the Board and Committee meeting dates as set out in Appendices B and C. 	RK
9.	<p>There being no further business the meeting closed at 14:40</p> <p>Gail Mathers</p> <p>Board Secretary</p> <p>20 September 2011</p> <p>Signed by the Chairman:</p> <p>Dated:</p>	