



**Members of the Board**

John Markham (Chair)

John Weir (Vice Chair)

Cllr. Joy Capstick

Cllr. Richard Church

Cllr. Mary Clarke

Cllr. Tim Hadland

Cllr. Jim Harker

Cllr. Chris Millar

Deirdre Newham

**Board Observers**

Homes and Communities  
Agency (HCA)

# WNDC Public Board Meeting Agenda

The public meeting will be held at:

iCon Environmental Innovation Centre

Eastern Way, Daventry, NN11 0QB

2.00 pm

**20 September 2011**

If you would like a copy of this agenda please contact:

**Gail Mathers**

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Issued: 12 September 2011

## Public Board Agenda

Item No.	Paper Reference	Subject	Responsible Officer
1.	n/a	Apologies for non-attendance, if any.	Gail Mathers (Assistant to the Board)
2.	n/a	Declaration of Members' interests, if any.	Gail Mathers
3.	2011-05-03-01	<b>Minutes</b> of the meeting of 5 July 2011.	Gail Mathers
4.	n/a	<b>Matters Arising</b>	Peter Mawson (Chief Executive)
5.	2011-05-05-01	<b>Chief Executive Report</b> <ul style="list-style-type: none"> <li>• Business update</li> </ul>	Peter Mawson (Chief Executive)
6.	2011-05-06-01 2011-05-06-02	<b>Finance Report</b> <ul style="list-style-type: none"> <li>• Overview</li> <li>• Use of the Corporate Seal</li> </ul>	Ann Battom (Head of Finance & Resources)
7.	2011-05-07-01 2011-05-07-02 2011-05-07-03	<b>Regeneration &amp; Development</b> <ul style="list-style-type: none"> <li>• Northampton Programme</li> <li>• Daventry Programme</li> <li>• Towcester Programme</li> </ul>	Chris Garden (Director of Regeneration & Development)/ Adrian Arnold (Director of Planning Services)
8.	2011-05-08-01	<b>Operations</b> <ul style="list-style-type: none"> <li>• Overview</li> </ul>	Roger Mendonca (Chief Operating Officer & Deputy Chief Executive)
9.	n/a	<b>Future meeting dates</b> <ul style="list-style-type: none"> <li>• Board Workshop - 26 October</li> <li>• Board Meeting - 15 November</li> </ul>	Gail Mathers
10.	n/a	Public Questions and Answers	Gail Mathers

11.	n/a	Any urgent or other business. Such other business, which, by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient importance to warrant consideration. (Members of the Board who wish to raise business are requested to inform the Chair beforehand.)	Gail Mathers
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**Questions:**

If you would like to address the Board about items on the agenda please contact the named officer on the front page of the agenda, no later than 24 hours before the meeting. Questions can be sent by fax, email, or post and will be tabled at the discretion of the Chair and in the order that they are received.

You will be given a maximum of 2 minutes to ask a question and the time allocated for answers to questions will be limited to 15 minutes in total.

Questions should be on strategic matters, this means issues addressed in the Corporate Plan and/or Prospectus. Questions about specific sites or developments will not be tabled at the Board. Duplicate or similar questions, from a single or multiple source, may be treated as a single item for response at the discretion of the Chair (the Chair will indicate where this has been the case). Repeat questions, when there has been no substantive development in the interim, will not receive coverage at the meeting but will receive a reply from WNDC. Questions that, in the opinion of the Chair, would be better addressed by alternative means may be answered elsewhere. The questioner will be informed if this is the case and a log will be kept and tabled to the Board for information.

If the questioner cannot be present at the Board Meeting, they can request for their question to be read by the Chair. There will be no supplementary questions.

**Board Observers:**

WNDC recognise the important role played by both Government agencies in the delivery of sustainable growth and regeneration in West Northamptonshire and the need to engage with EP and EMDA at Board level. In April 2005, the Board resolved that EP and EMDA be invited to sit as observers on WNDC's Board. The Homes and Communities Agency (HCA) was launched on 1<sup>st</sup> December, 2008. The new agency brings together the functions of English Partnerships and the Housing Corporation and will therefore takeover EP's observer role.

In June 2008, the Board resolved that the Chief Executive of Northamptonshire Enterprise Ltd (NEL) sit as an observer on WNDC's Board, and in October 2008, the Board resolved that the MKSM Director sit as an observer. In July 2010, WNDC's Board amended MKSM's and NEL's observer invitation to state that a representative from MKSM and NEL may sit as observers to the Board.

**Access Arrangements:**

The venue is Wheelchair accessible. If you wish to attend the meeting but have any special requirements to enable you to do so, please contact the Committee Officer, whose name and contact details appear at the beginning of this agenda as soon as possible before the date of the meeting.

If you would like to receive any of the papers contained in this agenda in a larger print, or different format please contact the Committee Officer whose name and details appear at the beginning of the agenda.

*Please note any audio/video recording of meetings must be with prior consent of WNDC.*