



# WNDC Board Report

## Report by Chief Operating Officer

Paper Reference: 2010-08-09-01

Agenda Item: 9

2 November 2010

**Subject:** Operational Report

**Advice:** That the Board:

1. **Note** the report

## **1. Health & Safety**

1.1 There are no accidents or near misses to report.

## **2. Business Continuity**

2.1 A Business Continuity plan has been developed to enable WNDC to recover effectively in the event of an emergency or disaster. We are currently producing Departmental specific recovery plans that will help cover all eventualities. These will be tested in the New Year.

## **3. Freedom of Information requests**

3.1 Since 1 September 2010, WNDC has received 16 FOI requests on issues such as senior staff bonuses, entertainment and business travel. Eleven have been responded to on time. The remaining five, all on the St. Crispin's planning applications, are due to be answered in the week commencing 29 November.

## **4. Transparency requests**

4.1 As part of the Coalition Government's drive to bring greater transparency on public sector expenditure, WNDC has published details on spend over £500 from April 2010 until September 2010 on our website, along with information on salaries for senior staff and a high level organisational chart. Spend over £500 for October 2010 is due to be published in early December and then every month. To date we have had no direct questions in relation to the publication of the data.

## **5. Appendices**

5.1 None.